



## Recommendation Form

### Applicant's Section

\_\_\_\_\_  
Last Name (Surname)

\_\_\_\_\_  
First Name (Given Name)

\_\_\_\_\_  
Middle Name

### Family Educational Rights Privacy Act (FERPA) (Buckley Amendment)

Under the provision of this act, you have the right to review your educational records kept at the Software Engineering Institute, including this recommendation form. This provision also allows you to waive this right. Please indicate below whether or not you wish to waive the right:

- I do not waive any right of access that I have to this recommendation form.
- I waive any right of access that I have to this recommendation form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Recommender's Section

The applicant is a candidate for ATAM Leader Certification and requires a recommendation from the ATAM Leader on whose team he or she participated. Please fill out this form to assess the applicant's potential as an ATAM Leader.

\_\_\_\_\_  
Name of Recommender\*

\_\_\_\_\_  
Title\*

\_\_\_\_\_  
Company Name\*

\_\_\_\_\_  
Telephone Number (include country code)\*

\_\_\_\_\_  
Street Address \*

\_\_\_\_\_  
City\*

\_\_\_\_\_  
State\*

\_\_\_\_\_  
Country\*

\_\_\_\_\_  
Zip/Postal Code

\_\_\_\_\_  
Email Address\*

How long have you known the applicant, and in what capacity?

Client of system that was evaluated (and applicant was ATAM team member):

\* Required



Other comments (please comment on how well the applicant: facilitated any session (if applicable); was prepared; completed assignments in a timely and quality manner):

Please describe the particular strengths and weaknesses of this applicant, including comments for improvement:

**Recommendation**

Please indicate your opinion about the applicant's admission:

- I enthusiastically recommend this applicant
- I recommend this applicant
- I recommend this applicant with some reservations
- I do not recommend this applicant

Summary of justification for recommendation, including reservations if applicable:

**Signature**

\_\_\_\_\_  
Recommender's Signature

\_\_\_\_\_  
Date

*Thank you for taking the time to respond. The application committee believes that recommendations are among the most valuable data in the application review phase. We sincerely appreciate your help.*

**Submission Instructions**

Please place your recommendation form, any supplementary pages, and your business card in a sealed envelope with your signature across the seal. Either return the envelope to the applicant or mail it directly to

Software Engineering Institute  
Carnegie Mellon University  
Attn: ATAM Leader Certification/J.  
Welch  
4500 Fifth Avenue  
Pittsburgh, PA 15213-3890

Direct any questions to the SEI Certification  
Program Manager:  
Phone: +1 412-268-4024  
Email: certification-  
info@lists.sei.cmu.edu