



## *SEI<sup>SM</sup> Appraisal Program Communication*

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<b>Communication Type</b>	Notification
<b>Communication ID</b>	SCAMPI-N-0015
<b>Title</b>	Updated Renewal Requirements for SCAMPI <sup>SM</sup> A Lead Appraisers
<b>References</b>	SCAMPI-N-0009-R1, Issued March 3, 2004
<b>Due Date</b>	None
<b>Source</b>	Jack Ferguson, SEI Appraisal Program Manager
<b>Action ID</b>	FYI
<b>Distribution</b>	(1) SEI-authorized SCAMPI A Lead Appraisers (2) SEI Partners for SCAMPI Appraisal Services (3) Candidate SCAMPI A Lead Appraisers
<b>Note</b>	None

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## **SCAMPI-N-0015: Updated Renewal Requirements for SCAMPI A Lead Appraisers**

### **Notification**

*Key provisions of the renewal process for SCAMPI A Lead Appraisers have changed with the sunseting of the SW-CMM. Details of these changes are described below.*

### **Applicability**

This change applies to all SCAMPI A Lead Appraisers and is retroactive to the beginning of the current authorization period for each individual with an authorization as a SCAMPI A Lead Appraiser (even if the authorization has been extended.)

### **Background**

This is a change to the March, 2004 notification when a three-year authorization and renewal period was instituted, and other appraisal methods, as well as other activities were deemed fit to use to fulfill the renewal requirements for SCAMPI A Lead Appraisers. With the sunseting of the Capability Maturity Model for Software in December, 2005, several of these renewal requirements changed again. This notification brings these renewal requirements up to date.

### **Implementation Detail**

Each authorization and subsequent renewal period is three years.

SCAMPI A Lead Appraisers can renew their authorization by accruing three renewal credits within their authorization period of three years. The SCAMPI A Lead Appraiser must lead at least one CMMI-based SCAMPI A appraisal during the renewal period. Appraisals that are counted toward renewal include a minimum of three Process Areas in order to be considered as fulfilling the renewal requirements. .

It is the responsibility of individual SCAMPI A Lead Appraisers to maintain a log of activities which will be used as the basis for renewal and to retain appropriate documentation supporting their participation. This log should be provided to the relevant SEI Partner on an annual basis for review and retention.



The following table identifies activities which are recognized as fulfilling the SCAMPI A Lead Appraiser renewal requirements. The amount of renewal credit which is assigned to the activity is also included.

<b>Activity</b>	<b>Renewal Credits</b>	<b>Min credit per Renewal Period</b>	<b>Max credit per Renewal Period</b>	<b>Supporting Documentation</b>	<b>Remarks</b>
Lead SCAMPI (A) appraisal (CMMI-based)	1.0	1.0	3.0	Appraisal Report	Satisfied upon classification by SEI Appraisal Report Processing
Participate as a team member in a SCAMPI (A) appraisal	1.0	0.0	2.0	Appraisal Report	Satisfied upon classification by SEI Appraisal Report Processing
Delivery of SEI-authorized Introduction to CMMI training	.5	0.0	1.0	Post-delivery report to SEI	This information is a reporting requirement for SEI-authorized Intro to CMMI instructors.  Up to two instructors can get 0.5 credits per delivery
Lead or participate as a team member in an ARC Class B appraisal (CMMI-based)	..5	0.0	1.0	Appraisal Report	Satisfied upon classification by SEI Appraisal Report Processing
Lead or participate as a team member in an ARC Class C appraisal (CMMI-based)	.25	0.0	.75	Appraisal Report	Satisfied upon classification by SEI Appraisal Report Processing
Attendance at SCAMPI Lead Appraiser workshop	.25	0.0	.75	Attendance record	Individuals will sign in at the end of each half-day using an SEI-maintained record.
Observe a SCAMPI B appraisal led by a candidate SCAMPI B&C Team Leader	.5	0.0	1.0	Appraisal Report and preliminary notification to CMMI Appraisal Program	Satisfied upon classification by SEI Appraisal Report Processing. Note that only SEI-authorized SCAMPI B Observers are entitled to use this renewal credit.



Note that credit for ARC B or ARC C methods will be awarded as long as the following conditions are met:

1. The method documentation required to satisfy relevant ARC requirements are in the public domain and freely accessible,
2. The mapping which shows how relevant ARC requirements are addressed by the method are in the public domain and freely accessible,
3. An appraisal report is submitted by the lead appraiser following the appraisal which satisfies SEI requirements. These requirements will be published following the establishment of similar requirements for the SCAMPI B and SCAMPI C methods.

The SEI will not perform ARC compliance reviews; ARC compliance will be via self-declaration. However, concerns expressed to the SEI about abuse of the recognition provisions contained herein will be reviewed and resolved as appropriate.

Any renewal credits above and beyond the minimum level (3.0) will not be carried over to the next renewal period.

### **Impact**

1. SCAMPI A Lead Appraisers must maintain a log of relevant activities for use in supporting their request for renewal; these logs should be provided to their sponsoring SEI Partner on an annual basis,
2. SEI Partners are responsible for maintaining awareness of each SCAMPI A Lead Appraiser being sponsored under their agreement and for tracking their progress in satisfying renewal requirements.