

Working together to uphold high ethical and professional standards

The SEI is well known as a pioneer and steward of both trusted and cutting-edge software engineering technologies and practices. Working together with SEI Partners and SEI-authorized and certified professionals, the SEI disseminates these technologies and practices to lead the world to a software-enriched society. By reporting ethics and compliance violations, you can help protect the integrity of the work we do together.

Use your good judgment to think about the situation. Then, express your concern by filing a report. If you are uncomfortable reporting the situation directly to the SEI, or if you feel the situation is not being resolved, call the SEI Partner Network Ethics and Compliance Hotline. Callers will NOT be subject to retaliation due to good-faith reporting of actions they believe may violate the law or SEI policies.

SEI Partner Network
Ethics and Compliance
Hotline
1-877-217-6316

About the Hotline

The SEI Partner Network Ethics and Compliance Hotline is operated for the SEI by The Network, Inc., an independent company that provides anonymous reporting services to many major companies.

The Hotline is not intended to be used for general inquiries about the SEI or official SEI services. For these matters, please contact an SEI account executive or Customer Relations.

SEI Partner Network Ethics and Compliance Hotline

Visit
www.tnwin.com/webreport

Call
1-877-217-6316

The Hotline is provided for individuals who are uncomfortable using the standard channels for reporting unethical, illegal, or quality-compromising behavior. The Hotline is a 24-hour, toll-free anonymous service.



SEI Partner Network



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Protecting the reputation of the Software Engineering Institute, SEI Partners, and SEI-authorized and -certified professionals.



Software Engineering Institute
CarnegieMellon

Organizations with a reporting hotline cut fraud losses nearly 60%.

source: Association of Certified Fraud Examiners
2004 Report to the Nation

Establishing and protecting our high standards

The Carnegie Mellon University Software Engineering Institute (SEI) strives to work in accordance with high ethical standards, and in the best interests of its sponsor, mission, employees, SEI Partners, and SEI-authorized and -certified professionals.

The SEI developed the Code of Professional Conduct for SEI Services to establish appropriate standards of professional conduct for SEI-authorized or -certified professionals, candidates for SEI authorizations or certifications, and SEI Partners.

All organizations and individuals who provide official SEI services must comply with the Code. The Code of Professional Conduct for SEI Services is available at www.sei.cmu.edu/partners/copc. All SEI service providers agree to uphold the standards outlined in the Code by acting with honesty, integrity, and fairness, and without actual or apparent conflict of interest. Illegal or unethical acts, or acts you suspect may be illegal or unethical, should be reported immediately.

If you are aware of unethical, illegal, or quality-compromising activities that involve official SEI products and services, do something about it: file a direct report with the SEI Ethics and Compliance Office, or file an anonymous report through the SEI Partner Network Ethics and Compliance Hotline.

Integrity is everyone's responsibility.

You can help protect the reputation of the SEI methods, technologies, and practices important to your profession by reporting illegal or unethical acts.

Reporting violations directly to the SEI

The SEI welcomes your direct reports of violations to our Ethics and Compliance office at ethics-compliance-reporting@sei.cmu.edu. The manager of Ethics and Compliance for the SEI Partner Network will investigate your concern and contact you directly.

Anonymous reporting through the SEI Ethics and Compliance Hotline

We also understand that you may feel more comfortable filing an anonymous report of ethics violations. To accommodate your reporting needs, the SEI has established an Ethics and Compliance Hotline at **1-877-217-6316**. This toll-free service is available 24 hours a day, 365 days of the year.

How the Hotline works

When you call the SEI Partner Network Ethics and Compliance Hotline, you will speak with an interview specialist at The Network, Inc., who will document your concern in detail. English and Spanish-speaking interview specialists, as well as translators for more than 140 different languages, are available.

All calls are confidential, so you can talk freely and candidly with the interviewer. Your call is not recorded, there is no caller identification, and you are not required to provide your name. At the end of your call, you will be provided with a report reference number.

The details of your concern will be submitted to the appropriate people within the SEI so that possible violations can be investigated. If you have provided your name, the appropriate SEI staff member may contact you for additional information. If you have chosen to remain anonymous, you will be asked to place a follow-up call to the hotline with your reference number to see if the SEI staff member investigating your concern has additional questions.

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