

B&C Team Leader Authorization for SCAMPI Appraisal Services

Organizations that [become SEI Partners](#) for SCAMPISM (Standard CMMI® Appraisal Method for Process Improvement) appraisal services can sponsor candidates to become SEI-Authorized SCAMPI B&C Team Leaders. Candidates who successfully complete the processes outlined below will be authorized to train appraisal teams and lead appraisals on behalf of SEI Partner organizations.

Application

SEI Partners verify that prerequisites are complete and recommend candidates to the SEI. The SEI reviews applications and accepts qualified candidates.

Prerequisites

To begin the SCAMPI B&C Team Leader process, candidates and their organizations (SEI Partners) must complete all the following prerequisites.

1. The candidate's organization has [applied](#) to become an SEI Partner for SCAMPI appraisal services, been accepted, signed the applicable Carnegie Mellon University/SEI agreement, and has had a representative sign the Code of Professional Conduct form for the organization.
2. The candidate has successfully completed an SEI-authorized offering of a three-day Introduction to the CMMI v1.2 course, or has successfully completed the CMMI v1.2 upgrade training. Candidates must be registered with the SEI having met these requirements.
3. The candidate has successfully completed an SEI-authorized offering of the Intermediate CMMI v1.2 course or equivalent upgrade.
4. The candidate must sign the Code of Professional Conduct form for individual commitment to the CoPC.

Submitting an Application

Organizations must recommend candidates to the SEI by submitting the following documentation for each candidate for review:

1. Partner Candidate Sponsorship form; located at <http://www.sei.cmu.edu/partners/forms.html>
2. a resume
3. submit a course training application for SCAMPI B&C Team Leader training at <http://www.sei.cmu.edu/products/courses/p53.html>
4. documentation demonstrating that the candidate satisfies the selection criteria below:

B&C Team Leader Candidate Selection Criteria

Documentation must show that candidates fulfill all the SCAMPI B&C Team Leader Candidate selection criteria in the following categories:

Teaching Experience and Skills

The SEI uses this criterion to determine whether proposed candidates have sufficient teaching experience.

- Candidates must have training and/or experience in classroom presentation and management skills, including
- presenting procedural and conceptual information in a clear and concise manner
- facilitating group discussion and interaction
- using instructional media presentation (audio/visual) systems and aids (e.g., overhead projector)

Discipline Area Experience and Skills

The SEI uses this criterion to determine whether recommended candidates have sufficient subject matter expertise to be credible as a SCAMPI B&C Team Leader.

The candidate must have at least 10 years of project management and engineering experience in systems or software. At least two of these years must include management of technical personnel.

Academic Credentials

Candidates must have an advanced degree in a related technical area (such as systems engineering or software engineering) or equivalent experience.

Appraisal Experience and Skills

The SEI uses this criterion to determine whether recommended candidates possess sufficient experience and skills related to model-based process appraisal.

The SEI has a record of candidate's participation as an appraisal team member on at least two SCAMPI B appraisals, or one SCAMPI A appraisal and one SCAMPI B appraisal within 24 months prior to desired training.

At the SEI's sole discretion, alternative appraisal experience may be allowed as a substitute for SCAMPI experience.

Language Experience and Skills

The SEI uses these criteria to determine whether proposed candidates have the sufficient linguistic expertise necessary to become an SEI-Authorized CMMI v1.2 SCAMPI B&C Team Leader:

- fluency in English is required for all candidates.

Training

This step requires candidates to successfully complete the five-day SCAMPI B& C Team Leader Training v1.2 course for delivery of SCAMPI B&C Team Leader services.

Observation

Within 12 months of successfully completing SCAMPI B&C Team Leader Training, the candidate must demonstrate the ability to successfully lead a SCAMPI B appraisal according to the following guidelines:

- The candidate's organization sponsors the appraisal, determines the location of the delivery, and selects an SEI-authorized SCAMPI B&C observer to conduct the observation. A list of Class B observers may be found at http://partner-directory.sei.cmu.edu/search_auth.cfm/.
- Only one candidate SCAMPI B&C Team Leader can be observed per appraisal.
- If an interpreter is required, the Partner is responsible for obtaining and payment of an SEI-approved interpreter.

The observer will provide the candidate with feedback at the conclusion of the observation and provide the required information to the SEI for the candidate observation package. The SEI will notify the candidate of authorization status as a SCAMPI B&C Team Leader and furnish a certificate when authorized. For observations that are unsatisfactory, the SEI will provide the candidate with feedback and, if necessary, the steps for remediation. Any additional SEI support for remedial work may be billed in accordance with pricing posted at www.sei.cmu.edu/partners/cmmiv1.2/dev-acq/prices.html.

Agreement Partner shall ensure that candidate B&C Team Leaders complete the B&C Team Leader authorization process before leading SCAMPI B&C Team Leader appraisal deliveries. Any exceptions to the B&C Team Leader authorization process will be granted at the SEI's sole discretion.

Authorization

SEI-authorized SCAMPI B&C Team Leaders can only use the SCAMPI B&C Team Leader materials, including appraisal team training materials, to train appraisal teams and to lead appraisals on behalf of an SEI Partner. SEI-authorized SCAMPI B&C Team Leaders cannot use the materials to conduct appraisals independently or on behalf of organizations that are not licensed by CMU/SEI to conduct appraisals.

To maintain SEI authorization to train appraisal teams and conduct SCAMPI B&C appraisals, SCAMPI B&C Team Leaders must do the following:

1. Within a three year authorization period, lead at least one SCAMPI Class A or B CMMI v1.2 based appraisal and participate in activities that contribute to maintenance of proficiency as described in the notifications posted at <http://www.sei.cmu.edu/appraisal-program/appraiser-communications/>.

2. File a complete appraisal report for each SCAMPI “B” appraisal with the SEI Appraiser Program within 30 days of completing the appraisal.

If the above conditions are met within 12 months following the end of the 36-month authorization period the authorization may be reinstated at the discretion of the SEI. Otherwise the authorization is revoked and the individual must, at a minimum, successfully complete SCAMPI B&C Team Leader Training at the normal course rate; the SEI reserves the right to impose additional requirements for re-authorization depending on the specific circumstances involved. The organization must pay all annual support amounts due from the end of the established authorization period.

The SEI notifies SCAMPI B&C Team Leaders of their status as authorization milestones approach.

For More Information

Contact the [SEI Partner Program](#) with questions about this opportunity.