



To reserve a room at the SPEG rate, please choose one of the following options:

- 1.) Fax this form to Hotel New Otani Osaka with credit card authorization to guarantee a reservation at **+81 6 6941 9769**.
- 2.) Email this form with credit card authorization to guarantee a reservation to [osk-rm@osaka.newotani.co.jp](mailto:osk-rm@osaka.newotani.co.jp)

**(Please type or print in block letters and check appropriate boxes.)**

New Booking     Amendment     Cancellation

### **GUEST INFORMATION**

|  |   |            |  |
|--|---|------------|--|
| <b>NAME</b>                                    | <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |            |  |
|  | Last Name   | Given Name |  |
| <b>ADDRESS</b>                                 |   |            |  |
|  | City  | State      |  |
|  | Postal  | Country    |  |
| <b>PHONE</b>                                   |   | <b>FAX</b> |  |
| <b>Email</b>                                   |   |            |  |
| <b>Name of Accompanying Person(s), if any:</b> | <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. |            |  |
|  | Last Name   | Given Name |  |

### **HOTEL ACCOMMODATION**

|                                   |                  |  |   |
|-----------------------------------|------------------|--|---|
| <b>Check in/ out</b>              | Check in Date    | Check out Date   |   |
| <b>Room Type</b>                  | Room Category    | <input type="checkbox"/> Superior Room (215-322sqf) JPY14,000++<br><input type="checkbox"/> Junior Suite Room (642sqf) JPY40,000++ |   |
|                                   | Bed Type         | <input type="checkbox"/> Double(1 bed) <input type="checkbox"/> Twin(2 bed)  | Smoking <input type="checkbox"/> Non-Smoking <input type="checkbox"/> Smoking |
| <b>Arrival</b>                    | Date             | Time   |   |
|                                   | Airport(station) | Flight(train) #  |   |
| <b>Departure</b>                  | Date             | Time   |   |
|                                   | Airport(station) | Flight(train) #  |   |
| <b>Special Request(s), if any</b> |                  |  |   |

1) Rates are subject to 5% tax and 10% service charge. 2) Categories are limited and subject to availability.

### **CREDIT CARD AUTHORIZATION**

All reservations must be guaranteed by credit card. Reservations without credit card number will not be accepted. Notice of cancellation must be received in writing no later than 7days prior to the arrival date to avoid a cancellation penalty equivalent to 1 night's room charge and taxes. No shows will be charged 1 night's room charge and taxes.

|                      |   |                               |  |
|----------------------|---|-------------------------------|--|
| <b>Card Type</b>     | <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Diners Club <input type="checkbox"/> AMEX <input type="checkbox"/> JCB |                               |  |
| <b>Card Number</b>   |   | <b>Expiration Date(mm/yy)</b> |  |
| <b>Holder's Name</b> |   |                               |  |

Date: \_\_\_\_\_ Card Holder's Signature: \_\_\_\_\_

### **HOTEL CONFIRMATION \*FOR HOTEL USE ONLY**

|                       |  |                     |  |
|-----------------------|--|---------------------|--|
| <b>Confirmation #</b> |  | <b>Confirmed by</b> |  |
| <b>Note</b>           |  |                     |  |

**Reservations MUST be received before Thursday, 9<sup>th</sup> September 2009, to guarantee a room at the SEPG rate. After this date, rooms are subject to availability and cannot be guaranteed at SEPG rate.**

\*This rate is not commissionable to travel agent.