

## Atlanta SPIN Board Annual Calendar

Month	Meeting Topics	To Do List
January	Welcome new Board Members Elect Board Officers Assign owners for General Meeting tasks Confirm Annual Board Planning Session date/time and place	Provide orientation to new Board members Update board contact information
February	Review & Approve Committee Plans	
March	Review Treasury Report	
April		Flip primary and backup tasks for general meeting to enable learning/training
May		
June	Review Treasury Report	
July		
August	Decide Signature Event (date/speaker) Identify PM for Signature Event	
September	Signature Event PM assigns Action Items for Signature Event Review Treasury Report	Announce Open Period for new Board applicants
October		Announce Open Period for new Board applicants Collect new Board applicants
November		Announce Open Period for new Board applicants Collect new Board applicants
December	Review Treasury Report Review new Board applicants Elect new Board members	Schedule Annual Board Planning Session Collect new Board applicants

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