

SEI Public Course Registration Form

Please email or fax your completed form to the SEI:

Email courseregistration@sei.cmu.edu

Fax 412-268-7401

For questions:

Phone 412-268-7388

Email courseregistration@sei.cmu.edu

To type directly into this form, please ensure that you are using Adobe Reader Version 7 or higher: www.adobe.com.

Contact Information

Please print clearly, or type your information into the gray boxes.

Last Name:

First Name, middle initial:

Mr. Mrs. Ms. Other:

Title:

First Name for Badge:

Organization:

Address line 1:

Address line 2:

City:

State/Province/Region:

Zip/Postal Code:

Country:

Business phone:

Fax:

Email:

Emergency phone:

Are you a U.S. citizen? Yes No if no, country of citizenship:

I am a member of

Defense Agency Civil Agency Defense Industry

Commercial Industry Academic Industry

SEI Member number (if applicable):

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Course Information

Course Title	Course Date	Course Price
Total Cost		

Many SEI courses require you to fulfill certain prerequisites before you are eligible to attend. If the courses you listed above require prerequisite work, please list the titles and completion dates of all prerequisite courses you have attended. If you are unsure about the prerequisites for the course you would like to attend, please refer to the course's detailed description at www.sei.cmu.edu/training.

Prerequisite Course Title	Location	Date Completed

Special Requirements

Dietary: Diabetic Vegetarian I do not require a special meal.

*Note: Special meals will be offered only at lunch.
 Please prepare accordingly for other meals.*

Special access requirements:

Please check if you do not want your name and contact information to appear on the class participation list.

Payment Options

Please select a payment option. We accept only U.S. currency.

Check #

Make check payable to "SEI/CMU," and mail to SEI, Attn: Course Registration, 4500 Fifth Ave., Pittsburgh, PA 15213

(payment options continued on next page)

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**Payment
Options
(continued)**

Please select a
payment option.
We accept only
U.S. currency.

Government purchase order (e.g., "DD1556")

Please fax a copy to 412-268-7401.

Purchasing contact name:

Email:

Phone:

Corporate/Organization purchase order

Please fax a copy of your purchase order as soon as possible to 412-268-7401.

Invoice

If you wish to receive an invoice immediately and are not issuing a purchase order, please provide the following billing information:

Name:

Address:

City:

State/Province/Region:

Zip/Postal Code:

Phone:

Fax:

Email:

Wire Transfer

Please email courseregistration@sei.cmu.edu after the wire transfer has been sent.

Please reference invoice number and provide as much information in the wire as possible.

BNY Mellon

500 Ross Street

Pittsburgh, PA 15262

Account No.: 197-9003

ABA No.: 043000261

Swift Code: MELNUS3P

(payment options continued on next page)

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**Payment
Options
(continued)**

Please select a
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We accept only
U.S. currency.

Credit card

MasterCard Visa American Express

Your credit card will be processed upon confirmation of your enrollment.

Credit card #

Expiration date:

Signature:

Cardholder's name (please print):

Billing address:

City:

State/Province/Region:

Zip/Postal Code:

Phone number of cardholder:

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SEI PRICING GUIDELINES

The SEI accepts qualified registrants for training on a first-come, first-served basis. Dates and prices are subject to change. Before registering, please carefully review the pricing guidelines below. Registration forms submitted with an incorrect payment amount may be significantly delayed. If you have questions, please contact SEI Course Registration at 412-268-7388 or email: courseregistration@sei.cmu.edu

Courses delivered in the USA

- **Government pricing:** All US Government employees (Federal, State, Local). This does NOT include Government Contractors.
- **Academic pricing:** All employees and students of a US Academic/Educational Organization (University, College, Institute)
- **Industry pricing:** All employees located within the US, and includes government contractors, general industry, non-government employees and those individuals not part of an academic institution
- **International pricing:** An individual whose location is outside of the US

Courses delivered outside the USA

- **International pricing:** Applies to all registrants attending courses delivered at locations outside the USA.

Before registering, please review our terms and conditions at www.sei.cmu.edu/training

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STANDARD TERMS AND CONDITIONS FOR PURCHASE ORDERS

SEI shall provide training and/or educational courses to Company in accordance with the following standard Terms and Conditions which are effective as of the date of the Purchase Order.

No Warranty. ANY AND ALL INFORMATION, MATERIALS, SERVICES, INTELLECTUAL PROPERTY AND OTHER PROPERTY AND RIGHTS GRANTED AND/OR PROVIDED BY SEI PURSUANT TO THIS AGREEMENT (INCLUDING ALL COURSE MATERIALS) ARE GRANTED AND/OR PROVIDED ON AN "AS IS" BASIS. SEI MAKES NO WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, AS TO ANY MATTER, AND ALL SUCH WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY DISCLAIMED. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, SEI MAKES NO WARRANTY OF ANY KIND RELATING TO EXCLUSIVITY, INFORMATIONAL CONTENT, ERROR-FREE OPERATION, RESULTS TO BE OBTAINED FROM USE, FREEDOM FROM PATENT, TRADEMARK AND COPYRIGHT INFRINGEMENT AND/OR FREEDOM FROM THEFT OF TRADE SECRETS. SEI SHALL NOT BE LIABLE TO COMPANY OR ANY THIRD PARTY FOR ANY REASON WHATSOEVER ARISING OUT OF OR RELATING TO THE TRAINING AND OR COURSES DELIVERED TO COMPANY PURSUANT TO THE PURCHASE ORDER, FOR LOSS OF PROFITS OR FOR INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, EVEN IF SEI HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR HAS OR GAINS KNOWLEDGE OF THE EXISTENCE OF SUCH DAMAGES.

Indemnification. Company shall defend, indemnify and hold harmless SEI and its trustees, officers, employees, attorneys and agents from and against any and all liability, damage, loss or expense (including reasonable attorneys fees and expenses) incurred by or imposed upon any of SEI and/or its trustees, officers, employees, attorneys and agents in connection with any claim, suit, action or demand arising out of or relating to any exercise of any right or license granted or provided to Company under this Agreement under any theory of liability (including without limitation, actions in the form of tort, warranty, or strict liability, or violation of any law, and regardless of whether such action has any factual basis).

Force Majeure. Except with respect to Company's payment obligations, neither party shall be liable for delay in performance due to any cause beyond the party's reasonable control including fire, flood, strike, or other labor difficulty, act of any governmental authority, civil unrest, acts of terrorism, acts or omissions of the other party, riot, or fuel or energy shortage.

Entire Agreement. The terms and conditions set forth above represent the entire agreement of the parties and supercede all prior discussions, correspondence and representations relating to the courses and/or training purchased by Company. These terms and conditions may not be varied except in a written agreement signed by an authorized signatory of the SEI. SEI's acceptance of a purchase order containing different terms and conditions does not modify or supercede these terms and conditions. This Agreement will be governed by Pennsylvania law without regard to conflicts of law principles.